

## DISCLOSURE OF PATIENT PROTECTED HEALTH INFORMATION (PHI)

In general, the HIPAA privacy act gives individuals the right to request a restriction on uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communications or that a communication of PHI be made by alternate means, such as sending correspondence to the individual's office instead of the individual's home.

I wish to be contacted in the following manner (circle all that apply):

### Telephone

|   |     |    |
|---|-----|----|
| Leave a detailed message at home          | Yes | No |
| Leave a call back number at home          | Yes | No |
| Leave a detailed message on my cell phone | Yes | No |
| Leave a detailed message at work phone    | Yes | No |

### Written Communication

|  |     |    |
|--|-----|----|
| OK to mail to my home address                        | Yes | No |
| OK to leave a detailed text message on my cell phone | Yes | No |
| OK to e-mail to _____                                | Yes | No |
| OK to fax to ( ) _____                               | Yes | No |

### Authorized PHI Recipients

|              |     |    |
|--------------|-----|----|
| Spouse _____ | Yes | No |
| Child _____  | Yes | No |
| Parent _____ | Yes | No |
| Other _____  | Yes | No |

Please provide your signature to indicate that you have read the HIPAA Notice posted in our office as well as the Office Policy Guidelines provided for your review. Your signature also indicates your agreement to follow the HIPAA policies established here.

\_\_\_\_\_  
Patient Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient or Responsible Party Signature

\_\_\_\_\_  
Date